

Red River Lacrosse Association

Meeting Minutes

02/09/2010

i. Call to order

Rick Wilson called to order the regular meeting of the **Red River Lacrosse Association** at **5:35 PM** on **02/09/2010** at **1530 Taylor Avenue**.

ii. Roll call

The following persons were present:

Andrew Jolly; Tim Isfjord; Lee Smith; Terry Williams;; Jeffery Combe; Szun, Dan; Watt, Bill; Patti Broughton; Paton, Bruce; Stewart Astleford; Laralie Higginson; Ryan Bruyere; Stewart Astleford; Ken Stuebing

Absent: Haight, Fred Allan Courchene; Hurley, Bill;

iii. Approval of minutes from last meeting

All Board Members read the minutes from the last meeting.

Motion: *To accept the minutes from the “January 12th Meeting – Lee Smith
Secoded by Ryan Bruyere*

The minutes were approved with a typo correction to the date of the Novice Tournament.

iv. Open issues

- Zone 6 Outstanding Amount \$3,150
 - **Zone 6 has issued a cheque to the RRLA in the amount of \$3,150 and the account balance is now zero. Issue is closed**
- Treasurer Recruitment
 - **no volunteers as of yet, Rick will perform this function until one is found.**
 - **Attempts to obtain the historical information from the former treasurer have been unsuccessful. Laralie is pursuing directly with Willie.**
 - **Rick has obtained the financial data in the form of a Quickbooks data file, and has purchased Quickbooks (\$223.99). I am trying to reconcile as the bank accounts have never been reconciled.**

MOTION: *That the league spend \$223.99 to purchase a copy of Quickbooks Professional to manage the league finances. Tim Isfjord
Secoded by: Bill Watt*

Motion was approved

- **Rick has been able to get signing authority for the league bank account and Laralie has also been added to the account.**
 - **Rick deposited the Zone 6 cheque in the amount of \$3150, Zone 4 Bond top-up of \$164 and Zone 6 bond top-up of \$665. Total Deposit \$4004.00**
 - **Bank Account Balance is \$12,516.75**
 - **The Ravens \$2800 cheque has not been deposited, Rick handed this to the former treasurer in early December. Laralie has indicated Willie has found the cheque and will hand it over with the rest of the league financial records.**
- Secretary Recruitment:
 - **We have found a secretary; Laurie From has volunteered to be the Secretary for the RRLA.**

MOTION: *That Laurie From be appointed to the position of Secretary. Bill Watt*

Seconded by: Tim Isfford

Motion was approved

- Performance Bond Top Up – All Zones to bring their cheques
 - Zone 3 owes \$156,
 - **Terry indicated he has not been able to meet with Jim Verburg yet to get the cheque**
- Budget Development – Bruce working on the referee fees and Rick has updated the spreadsheet template with per team costs and the onetime expenses.
- Deadlines
 - Rick published the deadlines per the bylaws and distributed via email.
 - **Deadlines at end of this document**
- Registration
 - Zone registration dates are being planned, all Zones to bring a list of dates for the next meeting so they can be published on the RRLA website.
 - **Zone 5 has provided their registration date**
 - **All other zones should email their dates to Rick for publication on the RRLA website.**
- All Zone Reps need to review the Zone Boundary Map and advise if there are any changes that need to be done.

- **Rick sent the link.**
- **We reviewed the boundaries and made some minor changes with the Zone 4 and 3 boundary and changed Zone 6 to include the Lac Du Bonne area. The Zone 2 and Zone 5 boundaries need to be reviewed by Tim and Bill to clarify.**

[Link to RRLA Boundaries](#)

- Budget development
 - Base budget is submitted based on estimates from last year registration numbers and costs over the past 2 years.
 - League cost per team must be agreed to tonight in order to publish registration data.
 - Rick is to recruit the members for the Senior Directorate.
 - **Committed members so far Chuck Joyal, Ken Stubing, Jeff Herrold, Matt Girardin and Ryan Buyere.**
 - **A meeting will be convened with this group in the next 2 weeks.**
- v. New business
- Registration Dates
 - **Registration dates are being planned, all zones to email Rick with their registration dates for inclusion on the RRLA website.**
 - The season and game dates
 - **The season will be on Saturday April 24th**
 - **Weekend games will be held for April May and perhaps the first week of June.**
 - **Zone 6 home games will be played on Saturday and Sundays on 3 or 4 weekends.**
 - **Zone weekends will be held to have each team from that particular zone play.**
 - **Tykes will play on Wednesday and Sunday (provided other games go on at same venue due to the requirement to take minimum floor times)**
 - **Game dates will be as in past years however depending on floor time or official availability teams may play on non-traditional days.**
 - **Following are the facilities that are to be used:**

- **Zone 1 – East End and Oak Bank**
 - **Zone 2 – Maples**
 - **Zone 3 - Keith Bodley**
 - **Zone 4 – Richmond Kings and St. Norbert**
 - **Zone 5 – St. Andrews**
 - **Zone 6 – Sakgeeng Arena**
- **Committee Update – Bill and Jeff**
 - **Bill Watt will head up the facilities committee to ensure all facilities are ready for the season start. Rick will send his contact list to Bill.**
 - **Bill has been in contact with the names put forward, he will be forming the Player Movement/Disciplinary Committees from this group. Rick will pursue Rene Mason as one additional person from Zone 3 to round out the group.**
 - **Rick will send his list of contact for the arena's to Bill.**
 - **List of volunteers are: Jason Panteluck, Donna Combe, Dwayne Gendelavich, Doug Henry, Lawrence Carpenter, Jared Biggs.**
- **Pre-season Programs**
 - **Sidewinders have the Discover Program running at Glenwood Community Centre till Mar 14th**
 - **Gryphons have their discover on February 27 at Kildonan East School from 10:00 – 2:00 PM**
 - **Falcons have been running their camps on Saturday and Sunday mornings at the Highlander.**
- **Budget**
 - The budget was reviewed and the following team fee schedule was agreed to:
 - Tyke - \$560
 - Novice Peewee - \$1,000
 - Bantam Midget - \$1,600
 - Junior senior - \$2,800
- **Referee Fees**
 - Novice Peewee - \$15 per game
 - Bantam Midget - \$35 Per Game
 - Junior Senior - \$60 Per Game
 - Travel – Sagkeeng \$90 per trip
 - Travel – Oakbank \$10 per trip
- **Timekeeper Shot Clock Operators**

- Novice Peewee - \$9 per game
- Bantam Midget - \$13.50 Per Game
- Junior Senior - \$18 Per Game

- Marketing Position
 - Stewart Astleford has agreed to be head up the Marketing and Promotions Committee.

***MOTION:** That Stewar Astleford be appointed to lead the Marketing and Promotions Committee: Dan Szun
 Seconded by: Lee Smith
 Motion was approved*

vi. Round Table

- Discussion on the fees associated with officials evaluations.
- Laralie gave an overview of the the CLA Lacrosse for Life program and directed all to the CLA website for details on this and Long Term Athlete Development programs. Again the CLA website is the source for details on these programs.
- Tyke programs at the CLA level are evolving, 3 on 3, smaller nets, half court.
- Ken mentioned that the Gryphons are working at putting together a Junior tournament this year.
- Stewart presented a fund raising opportunity for the zones to sell an RRLA t-shirt at registration time. The zones can sell the shirts for \$10 each and the cost would be \$5 each. This would allow interested zones to do some fundraising.

***MOTION:** That interested Zones be allowed to sell RRLA t-shirts as a fund raiser: Tim Isford
 Seconded by: Andy Jolly
 Motion was approved*

vii. Adjournment

Rick adjourned the meeting at **20:21**.
 Minutes taken by: Rick Wilson

RRLA SEASON
Important Dates to Note

Applications for new zones/areas wishing to enter the R.R.L.A. must be submitted prior to **February 1st** of each playing season.

Requests for player movement will only be accepted between **January 1st. and April 30th** each year.

A \$500.00 non-refundable **Team deposit** must be submitted to the R.R.L.A. by **April 1st**. IE if zone has 5 teams then \$2500 deposit.

All players must be registered with the R.R.L.A. zones by **April 15th**.

All team registration forms along with **final payment** must be submitted by **April 15th** to the R.R.L.A. Team registration forms must be submitted in hard copy, electronic forms will not be accepted

Coaches eligibility – as per CLA minimum coaching standards. CLA Form 100's must be completed and submitted to the MLA office with the team registration forms by **April 15th**.

Addition/Deletion forms must be completed and submitted to the RRLA Registrar and the MLA office by **May 15th**.

Teams that are attending out of province tournaments must submit a playing roster and dates of the tournament one (1) month prior to travel. The R.R.L.A. will review all request for travel and if approved will provide the MLA with notification that the R.R.L.A. has either approved or denied the travel request.

The request for hosting of tournaments must be submitted to the R.R.L.A. by **April 1st**.

****Please note these dates are all taken from the RRLA Operating Policy and RRLA By-Laws****

Feb 10 – Jan 11 Feb '09 - Jan 10 Feb '08 - Jan 09 % of Expense

	Feb 10 – Jan 11	Feb '09 - Jan 10	Feb '08 - Jan 09	% of Expense
Income				
Bank interest	\$10.00	\$13.17	\$11.92	0.00%
Bond Fee	\$0.00	\$0.00	\$3,000.00	0.00%
Entry Fee	\$0.00	\$0.00	\$3,000.00	0.00%
Registration fees players	\$0.00	\$0.00	\$15,950.00	0.00%
Registration fees Team	\$85,600.00	\$80,600.00	\$84,900.00	100.00%
Total Income	\$85,610.00	\$80,613.17	\$106,861.92	100.00%
Expense				
Arena Rent				
Century	\$0.00	\$0.00	\$3,392.13	0.00%
St. Andrews Arena	\$3,500.00	\$0.00	\$0.00	
East End Community Club	\$6,500.00	\$6,675.00	\$6,000.00	8.30%
Garson Arena	\$0.00	\$3,228.75	\$3,950.00	4.00%
Gateway Recreation Centre	\$0.00	\$0.00	\$3,080.00	0.00%
Kirkfield Westwood Comm Centre	\$5,000.00	\$4,950.00	\$3,699.00	6.10%
Maples Arena	\$4,200.00	\$4,069.80	\$5,714.52	5.00%
Notre Dame Recreation Centre	\$0.00	\$0.00	\$1,378.12	0.00%
Oakbank Comm Centre	\$1,500.00	\$1,333.50	\$0.00	1.70%
Richmond Kings CC	\$6,800.00	\$6,765.00	\$5,692.50	8.40%
Sagkeeng Arena	\$2,000.00	\$3,400.00	\$0.00	4.20%
St. Norbert Recreation Centre	\$1,500.00	\$1,485.00	\$0.00	1.80%
Sungro Centre	\$0.00	\$700.01	\$0.00	0.90%
Total Arena Rent	\$31,000.00	\$32,607.06	\$32,906.27	40.40%
Awards	\$2,000.00	\$2,011.30	\$3,372.21	2.50%
Bank charge	\$348.00	\$380.40	\$75.17	0.50%
Donations	\$0.00	\$1,000.00	\$0.00	1.30%
Equipment Cost				
Box Lacrosse Mesh	\$500.00	\$0.00	\$553.80	0.00%
Lacrosse Balls	\$0.00	\$1,142.11	\$1,681.92	1.40%
Equipment Cost - Other	\$250.00	\$5.55	\$0.00	0.00%
Clock Repairs	\$500.00			
Total Equipment Cost	\$1,250.00	\$1,147.66	\$2,235.72	1.40%
First Year Officials	\$800.00	\$800.00	\$480.00	1.00%
Flowers for Funerals	\$0.00	\$0.00	\$130.90	0.00%
Honorariums	\$3,200.00	\$4,000.00	\$3,200.00	5.00%
Member Fees	\$0.00	\$0.00	\$23,675.00	0.00%
N.S.F. Charge	\$0.00	\$105.00	\$0.00	0.10%
Officials				
Referees	\$30,000.00	\$31,714.00	\$30,135.00	39.30%
TimeKeeping	\$8,800.00	\$8,545.00	\$9,047.00	10.60%
Total Officials	\$38,800.00	\$40,259.00	\$39,182.00	49.90%
Overdraft Charge	\$0.00	\$28.00	\$0.00	0.00%
Reconciliation Discrepancies	\$0.00	\$0.00	\$5.00	0.00%
Refunds				
Intermediate League	\$0.00	\$0.00	\$1,310.00	0.00%
Sr. League	\$0.00	\$0.00	\$880.00	0.00%
Total Refunds	\$0.00	\$0.00	\$2,190.00	0.00%
Scheduling	\$0.00	\$0.00	\$500.00	0.00%
Tykes Windup	\$350.00	\$315.13	\$122.50	0.40%
Website	\$300.00	\$422.44	\$0.00	0.50%
Total Expense	\$78,048.00	\$79,675.99	\$108,074.77	100.00%
Net Ordinary Income	\$7,562.00	-\$2,462.82	-\$1,212.85	-3.10%

Teams

			Teams								Team	
Years	Age Groups	Division	Zone1 East	Zone2 North	Zone3 West	Zone4 South	Zone5 TriS	Zone6 Sagkeeng	Total	Registration	Deposits	
2002 and under	8 and Under	Tyke	1	1	1	1	1		5	\$560	\$2,800	
2000 – 2001	9 and 10 years old	Novice	2	1	1	2	1	1	8	\$1,000	\$8,000	
1998 – 1999	11 and 12 years old	Peewee	2	2	1	3	1	1	10	\$1,000	\$10,000	
1996 – 1997	13 and 14 years old	Bantam	3	2	2	3	2	1	13	\$1,600	\$20,800	
1994 – 1995	15 and 16 years old	Midget	3	2	3	3	1	1	13	\$1,600	\$20,800	
1991 – 1993	17 through 19 years old	Intermediate	1	0		1	1	1	4	\$1,600	\$6,400	
1989 – 1993	17 through 21 years old	Junior	1	1	0	1	1		4	\$2,800	\$11,200	
	-1988	Senior				1		1	2	\$2,800	\$5,600	
			13	9	8	15	8	6	59		\$85,600	

			Players								Total	
Years	Age Groups	Division	Zone1 East	Zone2 North	Zone3 West	Zone4 South	Zone5 TriS	Zone6 Sagkeeng	Total	Registration	Total	
2002 and under	8 and Under	Tyke	4	4	0	4	3		15	\$70	\$1,050	
2000 – 2001	9 and 10 years old	Novice	35	17	16	26	10	15	119	\$130	\$15,470	
1998 – 1999	11 and 12 years old	Peewee	34	24	7	45	17	15	142	\$130	\$18,460	
1996 – 1997	13 and 14 years old	Bantam	42	27	20	44	24	15	172	\$165	\$28,380	
1994 – 1995	15 and 16 years old	Midget	46	24	35	45	13	15	178	\$165	\$29,370	
1991 – 1993	17 through 19 years old	Intermediate	26	7	5	20	26	15	99	\$165	\$16,335	
1989 – 1993	17 through 21 years old	Junior	29	20	14	31	26		120	\$260	\$31,200	
	-1988	Senior				26		20	46	\$260	\$11,960	
			216	123	97	241	119	95	891		\$152,225	

Count - Age	Age																																					Total Result
Zone	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	28	30	32	35	37	Total Result											
Zone 1	2	2	16	19	14	20	23	19	28	18	26	15	9	3	2	2												218										
Zone 2	2	2	6	11	14	10	11	16	13	11	7	8	7	4	1	2												125										
Zone 3				1	15	3	4	13	7	25	10	5	4	1	5	4												97										
Zone 4	2	2	10	16	23	22	33	11	13	32	20	8	9	9	5	3	2	4	2	4	2	2	1	1					236									
Zone 5	1	2	5	5	9	8	12	12	2	11	26	17	7	1	1												120											
Zone 6	1	3	0	8	8	7	5	13	5	2	2	1	3	1	0	2	1	2	1	4					69													
Total Result	3	6	7	41	66	71	72	99	70	94	87	86	54	34	25	14	7	4	5	4	5	2	6	1	1	1	865											
	Tyke			Novice		Peewee		Bantam		Midget		Junior				Senior																						

RRLA Team Budget

Organization: Year:

Department: submitted by:

Tyke Team Bantam/Midget Other

Novice/Peewee Junior/Senior

Cost Per Game

Tyke Team Bantam/Midget

Novice/Peewee Junior/Senior

Tyke Team Budget

Line	Item	Description/Justification	Qty.	Unit Cost/Rate	Total
1	Coach fees - Rule Book	Based on 2	2	\$8.00	16
2	Floor Time	Assume full court	6	\$55.00	330
3	Wind-up	Based on 2 games each 12 court	2	\$27.50	55
4	Administration/ Player fee	Based on 10 players	10	\$10.00	100
Grand Total					\$501

Novice/Peewee Team Budget

Line	Item	Description/Justification	Qty.	Unit Cost/Rate	Total
5	Referees	2 per game	12	\$15.00	180
6	Time Keepers	2 per game	12	\$9.00	108
7	Floor Time	Home games only	6	\$55.00	330
8	League Improvement	Based on 15 players	15	\$5.00	75
9	Administration/ Player fee	Based on 15 players	15	\$10.00	150
10	Play Off costs	Based on 1/2 cost of 3 games	1	\$155.00	155
11	Coach fees - Rule Book	Based on 2	2	\$8.00	16
Grand Total					\$1,014

Bantam/ Midget/Intermediate Team Budget

Line	Item	Description/Justification	Qty.	Unit Cost/Rate	Total
12	Referees	2 per game	12	\$35.00	420
13	Time Keepers	2 per game	12	\$13.50	162
14	Floor Time	Home games only	6	\$82.50	495
15	League Improvement	Based on 15 players	15	\$5.00	75
16	Administration/ Player fee	Based on 15 players	15	\$10.00	150
17	Coach fees - Rule Book	Based on 2	2	\$8.00	16
18	Play Off costs	Based on 1/2 cost of 3 games	1	\$270.00	270
Grand Total					\$1,588

Junior/Senior Team Budget

Line	Item	Description/Justification	Qty.	Unit Cost/Rate	Total
19	Referees	2 per game	14	\$60.00	840
20	Travel	\$1470 divided by 7 teams	1	\$210.00	210
21	Time Keepers	2 per game	14	\$18.00	252
22	Floor Time	Home games only - 2.5 hrs	7	\$110.00	770
23	League Improvement	Based on 18 players	18	\$5.00	90
24	Administration/ Player fee	Based on 18 players	18	\$10.00	180
25	Coach fees - Rule Book	Based on 2	2	\$8.00	16
26	Play Off costs	Based on 1/2 cost of 3 games	1	\$400.00	400
Grand Total					\$2,758

Other Expenses

Line	Item	Description/Justification	Qty.	Unit Cost/Rate	Total
26	Referee Evaluations	Flat Rate \$3000	1	\$3,000.00	3,000
27	Awards	Trophies, medals, Tyke windup			2,315
28	Bank Fees	Service Charges			348
29	Equipment Costs	ShotClock repair net repair			1,250
30	First Year Officials	Certification of first year officials			800
31	Honorariums	Schedule			1,000
32	Honorariums	Bantam/Midget/Junior Referee Assigner			1,000
33	Honorariums	Timekeeper Assigner			800
34	Honorariums	Novice/Peewee Referee Assigner			400
35	Honorariums	Treasurer			0
32	Website	Hosting Fees, Template, Domain Names			400
Grand Total					\$11,313